

Guidelines for E-Poster Upload

E-Poster

For creating your ePoster please note the following points:

- Each abstract author is requested to upload the ePoster as **PDF or JPG** file in the abstract system.
- The ePoster needs to be prepared **in vertical/portrait format 16:9** (resolution 3840x2160 pixel, 72 dpi).
- On-site, the presentation will be provided at self-study stations containing a screen of 60 inch.
- Please use name for file as follows: **eposter_ssd_surname_IDXYZ**
- Deadline for upload is **17 June 2016**.

In case this should not be possible, you also have the possibility to submit your e-poster in A0 vertical format (high resolution). Please note that in this case your file will be scaled on the monitor and will therefore appear smaller.

Please note that it is ***not* possible** to upload your ePoster on-site!

Step-by-step instruction for uploading your E-poster

1. Please go to our abstract system at **ssd2016.abstract-management.de** and log in with your known access key. In case you have forgotten your password, please request a new one by clicking on **“Recover your login - please click here!”**.
2. After successful login your abstract(s) will be shown. Please click on the button **“Edit”**.
3. **Please consider:** modifications in your abstract are not possible anymore.
4. Please click on the button **“Back to Step 4”**.
5. Upload your e-poster as JPG- or PDF-file in point 3. **“Attachment”** and confirm by clicking on
6. **“Next”**.
7. Please remember to **“Save”** the whole process.
8. You will immediately receive an email including the confirmation of your successful edit.
9. After review by our technical department you will receive another email confirming the acceptance of your file (usually within 7 days). If your e-poster does not meet the technical requirements, you will be informed about the necessary adjustments.

If you have questions, please don't hesitate to contact us:

- Technical questions:
Stefan Giehm
Eposter.ssd2016@conventus.de
- Organizational questions:
Martin Singer
ssd-conference@conventus.de